

Registration Form FUBiS Term I 2019

Freie Universität Berlin International Summer and Winter University (FUBiS)

January 05 – January 25, 2019

Please complete this application form using your computer and send it by fax or postal mail to the following address. Information marked with an asterisk * is mandatory.

Freie Universität Berlin
 Internationale Sommer- und Winteruniversität (FUBiS)
 c/o ERG Universitätsservice GmbH
 Malteserstr. 74-100
 12249 Berlin
 Germany

Phone: + 49 30 838 73 472
 Fax: + 49 30 838 473 472
 E-Mail: fubis@fubis.org
 Internet: www.fubis.org

1. Personal Information*

Ms*

Mr*

Family name*

First name*

Street*

State*

Zip / Postal Code*

Street 2 or Apt #*

City*

Country*

E-mail*

Telephone*

Fax number*

_____ (Day/Month/Year)
 Date of Birth* e.g. February 23, 1983

_____ Citizenship*

_____ Passport Number*

Emergency Contact Information*

_____ Name*

_____ E-Mail*

Phone* + _____ (country code) + _____ (area code) + _____

Relation* Parents Siblings Friends Others

2. Academic Information*

Please note that credits can only be awarded if you are currently / have been enrolled at a university.

_____ Complete (!) name of current or former Home College / University* in national language
 e.g.: *Università degli Studi di Parma*

_____ City of Home College / University*
 e.g.: *Parma*

_____ Major*

_____ Minor*

I am a/n _____ (1st, 2nd, 3rd, 4th year student; graduate student, Ph.D. student, alumni)*

Will your home institution accept the credits and grades that you will earn at FUBiS?

Credits* Yes No Not sure

Grades* Yes No Not sure

How did you learn about FUBiS?*

Professor Study Abroad Office FUBiS alumni Facebook

Study Abroad Portal (please specify)? _____

Other websites (please specify)? _____

Other source (please specify)? _____

Will you receive a scholarship? No Yes If yes, please identify: _____

Are you a FUBiS alumni? No Yes If yes, please identify (year, term): _____

I wish to receive the FUBiS Newsletter to keep me informed about recent terms, courses and prospective programs.*

Yes No

3. Course selection*

Please select either one German language course or one subject course by indicating your choice with the course number. A combination of courses is not possible. The maximum enrolment is 18 students for subject courses and 15 students for German language courses. If your choices cannot be accommodated because the course is already fully booked, FUBiS will contact you to discuss alternative options.

| FUBiS 2019 – Term I – Course Listings | | | | |
|---|---|--------------------------|-------|------|
| German language courses: Monday to Thursday – Tuition 1,100 € | | | | |
| Please select | Course title | Language | Hours | ECTS |
| <input type="checkbox"/> | 1.01 Semi-Intensive German Language Beginner A1 * | German | 72 | 4 |
| <input type="checkbox"/> | 1.02 Semi-Intensive German Language Beginner A2 | | | |
| <input type="checkbox"/> | 1.03 Semi-Intensive German Language Intermediate B1 | | | |
| <input type="checkbox"/> | 1.04 Semi-Intensive German Language Intermediate Advanced B2 | | | |
| <input type="checkbox"/> | 1.05 Semi-Intensive German Language Advanced C1 | | | |
| For A1 German language beginner students only: * | | | | |
| I have absolutely no knowledge of the German language: | | <input type="checkbox"/> | | |
| I DO have some knowledge of German already: | | <input type="checkbox"/> | | |
| Subject courses – course days see syllabus – Tuition 1,100 € | | | | |
| <input type="checkbox"/> | 1.06 European Studies fully booked | English | 48 | 4 |
| <input type="checkbox"/> | 1.07 Law, Society and Politics in Comparative Perspective fully booked | | | |
| <input type="checkbox"/> | 1.08 More than just a Game - Football as a Philosophical, Anthropological, and Sociological Subject | | | |
| <input type="checkbox"/> | 1.09 The Cold War | | | |

4. Payment and Registration

You will receive an e-mail registration confirmation with an invoice. The **full amount** indicated in the invoice has to be **paid within 7 days** after the receipt of the invoice – using bank transfer or by credit card. A place in the program as well as accommodation can be guaranteed only after all fees have been received in the FUBiS bank account listed in the invoice (including possible bank transfer fees). There is a 50 € **early registration discount** on the program fee (250 €) for registrations arriving before November 10, 2018. A course changing fee of 75 € is charged for each **change of course** after registration. The program fee is not refundable.

For **cancellations** made before December 08, 2018, FUBiS will refund tuition fees. Any transaction fees applicable to refund transactions (bank transfer or credit card) have to be paid by the participant. For **cancellations** made after December 08, 2018, no fees and tuition are refundable. In this case participants are requested to contact the FUBiS office.

For more details, please refer to the FUBiS General Terms and Conditions at www.fubis.org.

Program fee 250 €

| | | |
|--|-------|-------|
| Program fee with early registration discount (until November 10, 2018) | 200 € | _____ |
| Program fee (after November 10, 2018) | 250 € | _____ |

The Program fee includes the following services:

- Official FUBiS transcript
- Guided tour through the Reichstag building, Spree River boat, weekly movie time
- Student ID (reduced prices for meals at the dining hall, student tickets for sights, museums etc.)
- Access to libraries, computing (incl. Internet) and printing facilities on campus
- Welcome and farewell buffet
- Mensa card with prepaid value

Tuition

| | | |
|------------------------|---------|-------|
| German language course | 1,100 € | _____ |
| Subject course | 1,100 € | _____ |

Additional Services: The following optional services can also be booked through FUBiS:

5. Accommodation*

Freie Universität Berlin – like most German universities – does not own any student dorms or housing facilities. FUBiS arranges appropriate off-campus accommodation for the duration of the program as an optional service at the student's request (accommodation is subject to availability). To make a housing arrangement, all fees indicated in the invoice (including all bank transactions fees) have to be paid in full within **7 days** after the registration confirmation. For **cancellations** made until December 08, 2018, FUBiS will refund received rental payments. For cancellations after this date, rental payments might be refundable in exceptional cases only. The terms and conditions of the provider apply. In this case participants are requested to contact the FUBiS office. For more details, please refer to the FUBiS General Terms and Conditions at www.fubis.org.

Please select:

- | | | | |
|--------------------------|---|-------|-------|
| <input type="checkbox"/> | I would like to reserve a single room with shared facilities in a fully booked student dorm (Student Village – Berlin-Schlachtensee). Bathroom and fully equipped kitchen are shared. | 345 € | _____ |
| | I would like to reserve a single room in Youth Hostel Lichterfelde (Ju-Li) fully booked . Bathrooms are shared, breakfast included | 415 € | _____ |
| <input type="checkbox"/> | I would like to reserve a furnished single occupancy apartment fully booked . kitchen and ensuite bathroom. Bed linen, a pillow, sheets and blanket are provided. | 645 € | _____ |
| <input type="checkbox"/> | I would like to register for a homestay arrangement with a Berlin host family. Private bedroom incl. daily breakfast & one additional meal. | 650 € | _____ |
| <input type="checkbox"/> | I will find my own accommodation in Berlin. | | |

I hereby authorize FUBiS to arrange accommodation for the duration of the program. I am aware that FUBiS only serves as an intermediary. FUBiS is not liable for any agreement between the two parties of renter and landlord.

Date*

Participant's signature

6. Insurance*

- FUBiS Insurance Package* for the duration of Term I** 40 € _____
 → includes international health, liability** and accident insurance
- or
- FUBiS Liability** and Casualty Insurance for the duration of Term I** 12 € _____
 → for students who already have a valid international health insurance
- or
- Individual insurance for the duration of Term I**
 → I hereby confirm that I already have my own international insurance or that I will take out my own insurance for the duration of the FUBiS program.

* **FUBiS-package:** The fees for the FUBiS insurance package apply to students up to 40 years of age.

** **Liability insurance:** Please note that damage to immovable property is subject to a deductible of 250 € per claim.

7. Excursions

- “Berlin Past and Present” Videobustour (January 12, 2019)** 22 € _____
 → 2-hour guided city tour by bus that brings Berlin’s past and present to life with on-screen historic film footage, photographs and audio material, combined with insider knowledge from expert guides
- Day trip to Potsdam (January 19, 2019)** **fully booked** -30 € _____
 → ~~includes guided city tour, guided tour of Sanssouci Castle, Extension ticket (C-ticket) for Berlin’s public transportation system~~

If there is a choice, I wish to take part in the guided tours held in:

- German English

Please note that guided tours in German can only be offered if enough students choose this option.

Total in Euro: _____

8. Methods of Payment*

I wish to pay via

- credit card**
- VISA MasterCard

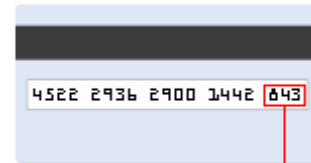
Card Number: _____ (16 digits)

Expiration date: _____ / _____ (Month / Year)

Card verification number: _____ (3 digits)

Name and address of card holder

(as printed on card):



3 digit card verification number

I, the undersigned card holder, agree that all fees for registration, tuition, housing and other extras as indicated above will be withdrawn from my credit card by the Freie Universität Berlin International Summer and Winter University (FUBiS).

Date*

Card holder's signature

- bank transfer in EURO (€). All bank fees are being paid by the participant.**

| | | |
|-------------------|------------------------------|----------------------|
| Recipient: | Freie Universität Berlin | Deutsche Bank AG |
| | IBAN: DE90100708480512164500 | Otto-Suhr-Allee 6-16 |
| | BIC/Swift-Code: DEUTDEDB110 | 10585 Berlin |
| | Konto-Nr.: 512164500 | Deutschland |
| | Bankleitzahl: 100 708 48 | |

- I hereby certify that the information on this registration form is complete and accurate to the best of my knowledge.

- Declaration of consent: I herewith consent to my personal data being processed and stored for the internal organization of my application. I can demand the deletion of my personal data for the future at any time and without giving reasons.

- I also declare that I have read, understand and accept the **General Terms and Conditions** and the **FUBiS Program and Academic Policies** – as published at www.fubis.org – of Freie Universität Berlin. I understand that I am not insured through FUBiS against illness, injuries, or other damages which may occur during the FUBiS program if I did not choose the FUBiS Insurance Package (Section 6. Insurance coverage). Freie Universität Berlin holds no liability in case I am unable to complete the program due to an emergency.

Date*

Participant's signature

Comments / booking code (if you are a FUBiS Alumni please mention here your FUBiS term and year):
