

# Registration Form FUBiS Term II 2018

Freie Universität Berlin International Summer and Winter University (FUBiS)

June 2 – July 14, 2018

Please complete this application form using your computer and send it by fax or postal mail to the following address. Information marked with an asterisk \* is mandatory.

Freie Universität Berlin  
Internationale Sommer- und Winteruniversität (FUBiS)  
c/o ERG Universitätsservice GmbH  
Malteserstr. 74-100  
12249 Berlin  
Germany

Phone: + 49 30 838 73 472  
Fax: + 49 30 838 473 472  
E-Mail: [fubis@fubis.org](mailto:fubis@fubis.org)  
Internet: [www.fubis.org](http://www.fubis.org)

## 1. Personal Information\*

 Ms\*

 Mr\*

Family name\*

First name\*

Street\*

State\*

Zip / Postal Code\*

Street 2 or Apt #\*

City\*

Country\*

E-mail\*

Telephone\*

Fax number\*

\_\_\_\_\_ (Day/Month/Year)  
Date of Birth\* e.g. February 23, 1983

Citizenship\*

Passport Number\*

## Emergency Contact Information\*

Name\*

E-Mail\*

Phone\* + \_\_\_\_\_ (country code) + \_\_\_\_\_ (area code) + \_\_\_\_\_

Relation\*

 Parents

 Siblings

 Friends

 Others

## 2. Academic Information\*

Please note that credits can only be awarded if you are currently / have been enrolled at a university.

Complete (!) name of current or former Home College /  
University\* in national language  
e.g.: *Università degli Studi di Parma*

City of Home College / University\*  
e.g.: *Parma*

Major\*

Minor\*

I am a/n \_\_\_\_\_ (1st, 2nd, 3rd, 4th year student; graduate student, Ph.D. student, alumni)\*

**Will your home institution accept the credits and grades that you will earn at FUBiS?**

Credits\*  Yes  No  Not sure

Grades\*  Yes  No  Not sure

**How did you learn about FUBiS?\***

Professor  Study Abroad Office  FUBiS alumni  Facebook

Study Abroad Portal (please specify)? \_\_\_\_\_

Other websites (please specify)? \_\_\_\_\_

Other source (please specify)? \_\_\_\_\_

Will you receive a scholarship?  No  Yes If yes, please identify: \_\_\_\_\_

Are you a FUBiS alumni?  No  Yes If yes, please identify (year, term): \_\_\_\_\_

**I wish to receive the FUBiS Newsletter to keep me informed about recent terms, courses and prospective programs.\***

Yes  No

**3. Course selection\***

Please select either one or two courses (see course listings below). An **A-Track subject course** can be combined with a **B-Track subject course**. An **A-Track language course** can be combined with a **B-Track subject course**. Please note that **C-Track and D-Track courses cannot be combined** with any other course. The maximum enrollment shall not exceed 18 students for subject classes and 15 students for German language courses. If your choices cannot be accommodated because the course is already fully booked, FUBiS will consult you in time to discuss alternative options.

FUBiS 2018 – Term II – Course Listings				
A-Track – Tuition 1,650 €				
Subject courses: Monday & Thursday				
Please select	Course title	Language	Hours	ECTS
<input type="checkbox"/>	2.01 The "New" Berlin and its Places of Memory	English	72	6
<input type="checkbox"/>	2.02 Creating a Solo Performance			
Semi-Intensive German courses: Monday, Wednesday & Thursday				
<input type="checkbox"/>	2.03 Semi-Intensive German Language Beginner A1 *	German	108	6
<input type="checkbox"/>	2.04 Semi-Intensive German Language Beginner A2			
<input type="checkbox"/>	2.05 Semi-Intensive German Language Intermediate B1			
<input type="checkbox"/>	2.06 Semi-Intensive German Language Intermediate Advanced B2			
<input type="checkbox"/>	2.07 Semi-Intensive German Language Advanced C1			
For A1 German language beginner students only: *				
I have absolutely no knowledge of the German language:		<input type="checkbox"/>		
I <b>DO</b> have some knowledge of German already:		<input type="checkbox"/>		

B-Track – Subject courses – Tuesday & Friday – Tuition 1,650 €				
<input type="checkbox"/>	2.08 Memory Culture in Berlin	English	72	6
<input type="checkbox"/>	2.09 History of European Art: Centers, Protagonists, and Cultural Identities			
<input type="checkbox"/>	2.10 Schlüsselwerke der deutschen Literatur <b>CANCELLED</b>	German		
<input type="checkbox"/>	2.11 Seduction and Terror: Hitler's Germany	English	72	6
<input type="checkbox"/>	2.12 European Union - Global Player or Regional Hegemon?			
<input type="checkbox"/>	2.13 Managing Interculturality <b>CANCELLED</b>			
C-Track – Intensive German courses – Monday through Friday – Tuition 2,475 €				
<input type="checkbox"/>	2.14 Intensive German Language Beginner A1 *	German	180	9
<input type="checkbox"/>	2.15 Intensive German Language Beginner A2			
<input type="checkbox"/>	2.16 Intensive German Language Intermediate B1			
<input type="checkbox"/>	2.17 Intensive German Language Intermediate Advanced B2			
<input type="checkbox"/>	2.18 Intensive German Language Advanced C1			
For A1 German language beginner students only: *				
I have absolutely no knowledge of the German language:		<input type="checkbox"/>		
I <b>DO</b> have some knowledge of German already:		<input type="checkbox"/>		

## 4. Payment and Registration

You will receive an e-mail registration confirmation with an invoice. The **full amount** indicated in the invoice has to be **paid within 7 days** after the receipt of the invoice – using bank transfer or by credit card. A place in the program as well as accommodation can be guaranteed only after all fees have been received in the FUBiS bank account listed in the invoice (including possible bank transfer fees). There is a **50 € early registration discount** on the program fee (250 €) for registrations arriving before April 07, 2018. A course changing fee of 75 € is charged for each **change of course** after registration. The program fee is not refundable.

For **cancellations** made before May 05, 2018, FUBiS will refund tuition fees. Any transaction fees applicable to refund transactions (bank transfer or credit card) have to be paid by the participant. For **cancellations** made after May 05, 2018, no fees and tuition are refundable. In this case participants are requested to contact the FUBiS office.

For more details, please refer to the FUBiS General Terms and Conditions at [www.fubis.org](http://www.fubis.org).

### Program fee 250 €

Program fee with early registration discount (until April 07, 2018)	—200 €	_____
Program fee (after April 07, 2018)	250 €	_____

The Program fee includes the following services:

- Official FUBiS transcript
- Guided tour through the Reichstag building, Spree River boat, weekly movie time
- Student ID (reduced prices for meals at the dining hall, student tickets for sights, museums etc.)
- Access to libraries, computing (incl. Internet) and printing facilities on campus
- Welcome and farewell buffet
- Mensa card with prepaid value

### Tuition

First course (A- or B-Track)	1,650 €	_____
Second course (B- or A-Track)	1,650 €	_____
Intensive German course (C-Track)	2,475 €	_____

**Additional Services:** The following optional services can also be booked through FUBiS:

## 5. Accommodation\*

Freie Universität Berlin – like most German universities – does not own any student dorms or housing facilities. FUBiS arranges appropriate off-campus accommodation for the duration of the program as an optional service at the student's request (accommodation is subject to availability). To make a housing arrangement, all fees indicated in the invoice (including all bank transactions fees) have to be paid in full within **7 days** after the registration confirmation. For **cancellations** made until May 05, 2018, FUBiS will refund received rental payments. For cancellations after this date, rental payments might be refundable in exceptional cases only. The terms and conditions of the provider apply. In this case participants are requested to contact the FUBiS office. For more details, please refer to the FUBiS General Terms and Conditions at [www.fubis.org](http://www.fubis.org).

Please select:

- |                          |  |       |       |
|--------------------------|--|-------|-------|
| <input type="checkbox"/> | I would like to reserve a <b>single room with shared facilities</b> in a student dorm (Studentenwerk Berlin-Lichterfelde). Bathroom and fully equipped kitchen are shared. | 580 € | _____ |
| <input type="checkbox"/> | I would like to reserve a furnished <b>single occupancy apartment</b> kitchen and ensuite bathroom. Bed linen, a pillow, sheets and blanket are provided.                  | 930 € | _____ |
| <input type="checkbox"/> | I would like to register for a <b>homestay</b> arrangement with a Berlin host family. Private bedroom incl. daily breakfast & one additional meal.                         | 995 € | _____ |
| <input type="checkbox"/> | I will find <b>my own accommodation</b> in Berlin.   |       |       |

I hereby authorize FUBiS to arrange accommodation for the duration of the program. I am aware that FUBiS only serves as an intermediary. FUBiS is not liable for any agreement between the two parties of renter and landlord.

\_\_\_\_\_  
Date\*

\_\_\_\_\_  
Participant's signature

## 6. Insurance\*

**FUBiS Insurance Package\* for the duration of Term II** 65 € \_\_\_\_\_  
 → includes international health, liability\*\* and accident insurance

or

**FUBiS Liability\*\* and Casualty Insurance for the duration of Term II** 20 € \_\_\_\_\_  
 → for students who already have a valid international health insurance

or

**Individual insurance for the duration of Term II**  
 → I hereby confirm that I already have my own international insurance or that I will take out my own insurance for the duration of the FUBiS program.

\* **FUBiS-package:** The fees for the FUBiS insurance package apply to students up to 40 years of age.  
 \*\* **Liability insurance:** Please note that damage to immovable property is subject to a deductible of 250 € per claim.

## 7. Excursions

**Day trip to Leipzig (June 16, 2018)** 60 € \_\_\_\_\_  
 → includes round trip by bus, guided city tour, visit to the Monument to the Battle of Nations

**Weekend excursion to Dresden (June 23-24, 2018)** 130 € \_\_\_\_\_  
 → includes round trip by bus, 1 night (incl. breakfast) in a youth hostel, 2-day-ticket for public transportation, guided city tour, Guided tour of the Dresden Zwinger including Mathematical-Physical Salon, Porcelain Collection and Old Masters Picture Gallery

**Weekend excursion to Lübeck (June 30-July 1, 2018)** 130 € \_\_\_\_\_  
 → includes round trip by bus, 1 night (incl. breakfast) in a youth hostel, guided city tour, City, canal and harbor boat trip on the river Trave in Lübeck, visit to the European Hansemuseum

If there is a choice, I wish to take part in the guided tours held in:

German  English

Please note that guided tours in German can only be offered if enough students choose this option.

**Total in Euro:** \_\_\_\_\_

## 8. Methods of Payment\*

I wish to pay via

**bank transfer in EURO (€). All bank fees are being paid by the participant.**

<b>Recipient:</b> Freie Universität Berlin IBAN: DE90100708480512164500 BIC/Swift-Code: DEUTDEDB110 Konto-Nr.: 512164500 Bankleitzahl: 100 708 48	Deutsche Bank AG Otto-Suhr-Allee 6-16 10585 Berlin Deutschland
---	---

**credit card**

VISA       MasterCard

Card Number: \_\_\_\_\_ (16 digits)

Expiration date: \_\_\_\_\_ / \_\_\_\_\_ (Month / Year)

Card verification number: \_\_\_\_\_ (3 digits)

Name and address of card holder

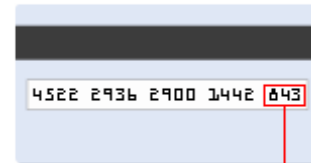
(as printed on card):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



3 digit card verification number

I, the undersigned card holder, agree that all fees for registration, tuition, housing and other extras as indicated above will be withdrawn from my credit card by the Freie Universität Berlin International Summer and Winter University (FUBiS).

\_\_\_\_\_  
Date\*

\_\_\_\_\_  
Card holder's signature

I also declare that I have read, understand and accept the **General Terms and Conditions** and the **FUBiS Program and Academic Policies** – as published at [www.fubis.org](http://www.fubis.org) – of Freie Universität Berlin. I understand that I am not insured through FUBiS against illness, injuries, or other damages which may occur during the FUBiS program if I did not choose the FUBiS Insurance Package (Section 6. Insurance coverage). Freie Universität Berlin holds no liability in case I am unable to complete the program due to an emergency.

\_\_\_\_\_  
Date\*

\_\_\_\_\_  
Participant's signature

**Comments / booking code** (if you are a FUBiS Alumni please mention here your FUBiS term and year):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_